## **Changing Browser Settings to Display Adobe PDF Forms**

Each browser has its own settings that control how PDF files open from a web page. To change this display behavior, follow the instructions provided for your browser.

### Apple Safari

- 1. In Safari, select **Safari**, and then select **Preferences**. The **Preferences** window displays.
- 2. In the **Preferences** window, click **Security**. Next to the **Allow Plug-ins** check box, click **Website Settings**.
- 3. In the list of plug-ins, select **Adobe Reader**. Under **When Visiting Other Websites**, in the drop-down list, select **Allow Always**, and then click **Done**.

## **Google Chrome**

Note: Your network administrator might have disabled the affected browser setting.

- 1. Ensure that Adobe Reader is installed on your computer.
- 2. In Chrome, click the menu icon (:) in the upper-right corner, and then select **Settings**. The **Settings** page displays.
- 3. On the left navigation panel, click **Privacy and security**.
- 4. Under Privacy and security, click Site Settings.
- 5. Scroll down, expand Additional content settings, and then click PDF documents.
- 6. Under Default behavior, click Download PDFs.
- 7. Test the browser setting by clicking a PDF file hyperlink on a web page. The PDF file downloads in the lower-left corner and then opens in Adobe Reader.
- 8. If the PDF file opens in a different application, change this setting in Adobe Reader:
  - a. In Adobe Reader, select Edit, and then select Preferences. The Preferences dialog displays.
  - b. Under Categories:, click General.
  - c. Click Select as Default PDF Handler.
  - d. Click *Continue*, and then follow the steps provided.
  - e. In the Preferences dialog, click OK.

# **Microsoft Edge**

DC3/CFL recommends using Microsoft Internet Explorer 11 instead of Microsoft Edge. (Internet Explorer 11 and Edge are both included with Windows 10.)

### Microsoft Internet Explorer 8 – 11

- 1. In Internet Explorer, select **Tools**, and then select **Manage add-ons**. The **Manage Add-ons** dialog displays.
- 2. On the left side of the dialog under Add-on Types, click Toolbars and Extensions.
- 3. On the left side of the dialog in the **Show:** drop-down list, select **All add-ons**.
- 4. In the list of add-ons, click Adobe PDF Reader to highlight it.

**Note:** If you do not see the **Adobe PDF Reader** add-on, select the other options in the **Show:** drop-down list. On some systems, this add-on appears after selecting **Run without permission**.

5. At the bottom of the dialog, click *Enable*, and then click *Close*.

#### Mozilla Firefox

- 1. In Firefox, click the menu icon (≡) in the upper-right corner, and then select **Settings**. The **about:preferences** page displays.
- 2. In the **General** panel, scroll down to **Applications**.
- 3. Find Portable Document Format (PDF) in the list, and then click it.
- 4. In the **Action** column, click the down arrow, select **Use other**, select **Adobe Acrobat Reader** or **Adobe Acrobat**, and then click **OK**.
- 5. Close the **about:preferences** page. Any changes you made save automatically.